



Volunteer Application

SPCA Otago abides by the Privacy Act 1993. Information in this application will ascertain your suitability as a volunteer and act as a record for your employment. SPCA Otago is not obliged to offer a placement on the completion of this form.

SPCA Otago is a charity organisation receiving no government funding, therefore volunteers are a vital part of our group and we rely heavily upon them.

FIRST NAME(s) _____ LAST NAME _____

Date of Birth _____ Are you under 16? Yes/No

Full Address _____

Contact:
HOME _____ MOBILE _____ WORK _____

EMAIL _____

Can we contact you on facebook? Yes/No Facebook name _____

Emergency contact

HOME _____ MOBILE _____ RELATIONSHIP TO YOU _____

Are you a New Zealand Resident? Yes/No

Current Occupation _____ Length of employment _____

Previous Employer _____ Length of employment _____

Character Reference

Name : _____ Place of employment _____ Contact _____

MEDICAL INFORMATION

Do you have any illnesses or disabilities that may affect you during your time at SPCA Otago? Yes/No

Please specify: _____

Are you on any medication that we should be aware of that may affect your ability to carry out work? Yes/No

Please specify: _____

Are you Pregnant? Yes/No

EDUCATION, SKILLS AND OTHER

What is your highest level of education?

Any relevant skills?

Please specify:

Has an SPCA or Dog Control Officer ever visited your property? Yes/No

Have you ever been charged with a criminal offence? Yes/No

Have you ever had a criminal conviction? Yes/No

Are you currently awaiting proceedings for any offence? Yes/No

If yes to any of the above, please provide more information below:

AVAILABILITY

Please circle all days you are available to volunteer each week:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Circle your preferred days (choose no more than two):

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Are there any times you are not available? (e.g – School or University holidays):

Yes/No Please explain _____

We need to know if you are unable to make your shift as soon as possible.

Please tick your preferred time of work:

Morning 9am-12pm working with cats

Morning 9am-12pm working with dogs

Afternoon 2pm-5pm working with cats

Afternoon 2pm-5pm working with dogs

10.30am to 12.30pm walking dogs morning

2.30pm to 3.30pm walking dogs afternoon

To volunteer for SPCA Otago I understand that I:

Must be aged 16 years or older

Must have a parent or guardian sign this form if I am under the age of 18

Am able to commit to volunteering on a regular, weekly basis

Am able to effectively communicate with staff

Am able to follow oral and written instruction

Am able to work unsupervised

Am able to attend training when necessary

Must treat the information I see or hear while volunteering as strictly confidential and private, and must not be disclosed to any other person, including media, without the prior written consent of SPCA Otago.

All information provided in this application is accurate, true and correct to the best of my knowledge.

FULL NAME

SIGNATURE

DATE

If under the age of 18, a parent or guardian must sign this form.

FULL NAME

SIGNATURE

DATE

You can scan and email your completed form to volunteer@otago-sPCA.org.nz

OR

Post it to SPCA Otago, P.O. Box 8018, 1 Torridon Street, Opoho, Dunedin 9041

Attention: Michelle Blair